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MEMORANDUM FOR: Acting Deputy Director (Support)

SUBJECT: Action taken regarding the DD/S response to  
the DCI on the IG recommendations relative  
to the SSA-DD/S

1. Recommendation 9.a. The response forwarded to the DCI on the recommendation that Logistics, Personnel and Comptroller representatives should be "instructed to refrain from engaging in support activities for which adequate provisions have been made in their parent organizations" was at variance with my initial response to this IG recommendation. I believe the important point as far as taking action on this recommendation is concerned is that these SSA components were instructed at the time SSA-DD/S was formed to do exactly what the IG Recommendation suggests. Also, this has always been a major point covered in my briefing of every new member reporting to the SSA-DD/S group. This major effort during the past year and a half has already resulted in the general accomplishment of the recommendation of the IG. Constant attention is given to this point which is inherent in the sound concepts of staff responsibilities--as opposed to command responsibility--which I have impressed upon the members of the SSA-DD/S.

2. Recommendation 9.b. This recommends the transfer of the [redacted] to the DD/P with location in the office of the Executive Officer, DD/P. Although Colonel White and I have concurred in this recommendation, my queries to Mr. Hulick have brought forth the fact that DD/P has not yet formulated its stand on this matter. In my latest discussion with Mr. Hulick, on 23 October, he advised me that the DD/P position would not be formulated within the next few days. Thus I have not yet been able to carry out Colonel White's desires in this matter.

3. Recommendations 9.c. and d. Colonel White asked me not to take further action with regard to the establishment of an Administrative Officer position on the Staff of the DD/P (to whom authorities presently being carried out by my office would be transferred). However, I have gathered from discussions with Mr. Hulick that he is

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addressing himself to this subject of establishing such a position in drafting the DD/P comments on the IG recommendations. I have not received any indication as to whether he intends to make any comment on the recommendation to transfer to a DD/P Administrative Officer DD/P administrative functions and authorities currently delegated by the DD/P to the SSA-DD/S. However, as you noted in my initial response to the IG recommendations, I have made a cursory analysis of the delegated authorities and in my 12 month program approved by Colonel White will complete recommendations for the assignment of a number of these authorities to more appropriate levels or activities in DD/P.

4. Recommendation 9.e. This recommendation to "reduce the administrative burden" is a subject which has always been a primary concern of mine. One of the main reasons for my trip last spring was to examine various facets of the administrative burden on the field and upon returning to pursue the elimination or reduction of those support-type administrative requirements placed upon the DD/P components which were not "essential" in the conduct of our many support responsibilities. The point of departure in this program was the original Admin Workload Study made in the fall of 1954. The effectiveness of our resultant efforts was covered in my Annual Report last February as well as my response to the IG's recommendations on 9 August. I have in these reports covered our efforts to reduce ☐

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10. Recommendation 12.b. I prepared an appropriate letter of commendation and in addition commended Mr. [ ] orally for his fine performance. A copy of this letter is attached.

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[ ]  
Special Support Assistant  
to the  
Deputy Director (Support)

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Attachment

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